

Invitation to tender for the design and production of the new permanent exhibition “Road for the people” at the Finnish automobile and road museum Mobilia

1. Client

The Client is Mobilia Foundation (business ID 0617853-9). General information about the Client is available online: www.mobilia.fi.

2. Acquisition target

The acquisition target is the future permanent exhibition “Road for the people” at Mobilia, the national museum of road traffic in Finland. The exhibition displays the history, present and future of roadbuilding, -upkeep and -use in Finland. The exhibition will be designed and built in 2020-2022 and the targeted opening is March 2022.

The acquisition requirements are detailed in the appendixes of this tender. As a result of procurement procedure, the Client chooses one (1) Supplier (later also Tenderer), with whom a procurement contract is made.

The acquisition includes:

- the graphic, visual, architectural, and structural design of the exhibition
- the design and production of the digital contents and their application
- the design, procurement and installation of exhibition technology and the production of acted or otherwise produced displays
- the production and installation of structures, the installation of objects into the exhibition (with the Client)
- the plan for the upkeep of aforementioned tangible and intangible products

The Supplier produces all the aforementioned components in a way approved by the Client (integrated service).

The Client produces the exhibition script and content, the expertise on road traffic, the displayed museum objects and the non-museum objects used in structures or other places (in a way agreed with the Supplier).

The maximum value of the acquisition is **130 000 €** (VAT 0 %).

The requirements for accessibility and sustainable development are in appendix 1. The contents and basic principles of the exhibition are in appendix 2.



The contract based on the acquisition decision does not produce an exclusive right for the production, delivery or installation of appliances, digital contents or structures to the chosen Supplier.

3. Contract period and timetable

The aim of the Client is to sign a procurement contract with the provider as soon as possible after the decision, but at the latest, before the end of 2020.

The obligations based on the contract will come to force with the signing of the contract.

The contract ends when all obligations are acceptably met, the warranty period for the tangible and intangible products, defined in the contract has ended and the period of funded upkeep service, defined in the contract have ended.

The timetable for the permanent "Road for the people" exhibition is:

1. Procurement procedure, September 16th to December 31st, 2020

-Invitation to tender September 16th, 2020

-tender deadline October 30th, 2020

2. Design process with the chosen Supplier

-begins with the procurement contract

-the overall design of the exhibition by May 31st, 2021

3. The detailed design and production in the timetable set by the Supplier in a way that the finished exhibition is ready, inspected and handed over to the Client by February 18th, 2022.

4. The upkeep of the exhibition in accordance with the procurement contract. The duration of the exhibition is seven (7) years, with a major update of technology and contents five (5) years after the opening according to the wishes of the Client. The costs of this update are agreed separately by the Client and the Supplier.

The exhibition space is located in the central building between the entrance and the changing exhibitions and will be partially open to the personnel of the Client and public during the production. The supplier commits to follow the requirements set by the Client to the usability of the space for non-exhibition purposes.

The Supplier commits to follow guidelines set by the Client regarding to work, spatial, personal, object, and client safety.

5. The Client pays the services provided by the Supplier in the timetable set by the procurement contract.

4. Procurement procedure

This is not a public procurement as defined by the law on public procurement and access rights.

The Tenderer can work individually or form a consortium with named businesses to meet the requirements set by this invitation to tender. Having been awarded the contract, the tenderer represents the consortium in the procurement contract.

Partial tenders are not allowed. Alternative or parallel tenders are not allowed.

The tender or participation in the procedure are not compensated.



The documents are in Finnish and in English, so the tender must also be in the said languages. During the design and construction processes all communication must be in these languages, subcontractors included.

The Client has the right to discontinue the procurement procedure without making a contract and reject unusually low tenders.

5. Tenderers' suitability

The Client has set the Tenderers minimum requirements concerning registration, financial and funding situation, and technical and professional qualifications.

Having won the contract, the Tenderer is obligated to produce the Client the reports based on 5§ of the Act on the Contractor's Obligations and Liability when Work is Contracted Out (1233/2006) on their and subcontractors' behalf (annex 1. paragraph 1).

The Client reserves the right to exclude unfit tenders based on annex 1, paragraph 2.

6. Selection criteria

The tenders are processed by an assessment panel called by the Client. The work of the panel is not public.

The procurement decision is made by the Client based on the assessment.

The procurement decision is made between the tenders that meet the requirements based on the following criteria:

- 1) The overall economic cost
- 2) Content quality (The Tenderer's proposal to meet the needed quality for the exhibition and references) 40 %

The 2nd criterium is assessed (i.a.) in the following qualitative meters:

- innovation and interactivity of digital content
- added value of digital contents to the goals of the exhibition
- innovative use of exhibition space
- preliminary visual theme
- scalability of the visual theme in digital contents and physical elements
- account taken of the special target group of the exhibition (youth)

7. Further questions

Possible further questions regarding the tender must be sent to the email anni.antila@mobilieria.fi no later than noon October 2nd, 2020 (Finnish time). Please index your email "Lisäkysymys: Tietä Kansalle".

The client will only answer questions sent via email. To guarantee the equal and non-discriminatory treatment of tenderers questions asked otherwise, e.g. via telephone, cannot be answered.

The Client aims to give all asked questions and their answers to all tenderers who have asked for them by October 9th, 2020 4pm (Finnish time).



8. Making and delivering a tender

The tender at the minimum must include the following:

- Price (VAT 0%) and terms of delivery
- Businesses taking part in possible consortium
- Preliminary exhibition idea: Vision and preliminary name (including possible visualization)
- Description of how the realization meets the requirements (annex 2) and the evaluation criteria (7. above)
- Guarantees to work, material and structures
- An upkeep plan, where the tenderer describes the support actions during the lifespan of the exhibition with responsibilities and limits
- Reports based on appendix 1.

The tender must be according to the invitation and its appendixes. The tender must include all information needed to evaluate the tenderer and the tender. The tender may not include the tenderers own terms or standard terms different from the invitation. The tender must be submitted by October 30th, 2020 4pm (Finnish time) by email to anni.antila@mobilia.fi.

The arrival of the tender in time with all annexes is the tenderer's responsibility. The client will reject all late tenders and will not include any tenders submitted otherwise than requested.

The tender needs to be valid for six (6) months after the last submission date.

9. Notice by email and procurement decision

The tenderer must write down their email address on the form to ensure that the decision can be sent by email.

There is no appeal from the procurement decision.

10. Publicity of documents

The documents regarding the tender are not public. The Client will not give them to third parties.

12. Signature

Kangasala 14.9.2020

Heidi Rytky
Mobilia säätö sr

ANNEXES

1. The guidelines of procurement
2. Road for the People – General description (separate file)



The guidelines followed in the procurement process

1. Information and reports required in the 5 § of the Act on the Contractor's Obligations and Liability when Work is Contracted Out:

- 1) documentation showing whether the enterprise is entered in the Prepayment Register and in the Employer Register in accordance with the Act on Prepayment of Tax (1118/1996), and registered as VAT-liable in the Value Added Tax Register in compliance with the Value Added Tax Act (1501/1993);
- 2) an extract from the trade register or equivalent information otherwise obtained from the trade register;
- 3) documentation showing that the enterprise does not have tax debts referred to in section 20b, subsection 1, paragraph 2 of the Act on the Public Disclosure and Confidentiality of Tax Information (1346/1999), or a certificate provided by an authority showing the amount of the tax debt;
- 4) certificates of employee's pension insurances taken out and of pension insurance premiums paid, or documentation showing that a payment agreement on outstanding pension insurance premiums has been made;
- 5) documentation showing the collective agreement or the principal terms of employment applicable to the work;
- 6) documentation showing that occupational health care services are provided.

If the employer of the temporary agency worker or the contracting partner to a subcontract is a foreign enterprise, the contractor shall request, and the enterprise shall provide the contractor with, information corresponding to that referred to in section 1 above, by presenting an extract from a register or an equivalent certificate complying with the legislation of the country where the enterprise is domiciled, or in some other generally accepted way. The foreign contracting partner shall also provide the documentation and certificates referred to in subsection 1, paragraphs 1 and 3 if the foreign enterprise acting as a contracting partner has a business identity code referred to in the Business Information Act (244/2001).

2. The client reserves the right to exclude a tenderer

- 1) they are bankrupt or being wound up, are having their affairs administered by the courts, have entered into an arrangement with creditors, have suspended business activities, are the subject of proceedings concerning those matters, or are in any analogous situation arising from a similar procedure provided for in national legislation or regulations;
- 2) they have been convicted of an offence concerning their professional conduct by a judgment which has the force of res judicata;



- 3) they have been guilty of grave professional misconduct proven by any means which the contracting authority can justify
- 4) they have not fulfilled obligations relating to the payment of social security contributions or the payment of taxes in accordance with the legal provisions of the country in which they are established or with those of the country of the contracting authority or those of the country where the contract is to be performed;
- 5) they have been the subject of a judgment which has the force of res judicata for fraud, corruption, involvement in a criminal organisation or any other illegal activity detrimental to the Communities' financial interests;
- 6) following another procurement procedure or grant award procedure financed by the Community budget, they have been declared to be in serious breach of contract for failure to comply with their contractual obligations;
- 7) they are faced with a conflict of interest; (h) they have been guilty of misrepresentation in supplying the information required or have failed to supply this information.

3. YK:n Agenda 2030 Kestävän kehityksen tavoitteet (sovellettavat) - United Nations Agenda 2030 Sustainable Development Goals (applicable)

The tender must include a description of how the tenderer intends to ensure the realization of the following United Nations Agenda 2030 Sustainable Development Goals:

- Goal 3. Ensure healthy lives and promote well-being for all at all ages
- Goal 4. Ensure inclusive and equitable quality education and promote lifelong learning opportunities for all
- Goal 5. Achieve gender equality and empower all women and girls
- Goal 8. Promote sustained, inclusive and sustainable economic growth, full and productive employment and decent work for all
- Goal 9. Build resilient infrastructure, promote inclusive and sustainable industrialization and foster innovation
- Goal 10. Reduce inequality within and among countries
- Goal 12. Ensure sustainable consumption and production patterns
- Goal 13. Take urgent action to combat climate change and its impacts
- Goal 16. Promote peaceful and inclusive societies for sustainable development, provide access to justice for all and build effective, accountable and inclusive institutions at all levels
- Goal 17. Strengthen the means of implementation and revitalize the global partnership for sustainable development



4. Accessibility

The act on the Provision of Digital Services (306/2019) obligates the public sector and parts of the private and third sectors to follow accessibility requirements. The act includes three main requirements to be followed by digital services, i.e. web pages and mobile applications:

- service and its contents must meet the requirements of the WCAG 2.1 on A- and AA-levels.
- The accessibility of the service and its contents must be evaluated and the state of its accessibility and possible shortcomings presented in the description of accessibility. A tool is provided to fill up the form.
- The service must include an electronic channel for feedback to return accessibility feedback. The feedback must be answered within 14 days.

The structural accessibility of the exhibition must be according to the Act on accessibility of buildings (241/2017).

